YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   Mount Tiyi College

- Name of the Head of the institution   Dr. Kezhangulie Metha

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   03860359194

- Mobile No: 8794081829

- Registered e-mail   mtcwka@gmail.com

- Alternate e-mail   principalmtc@gmail.com

- Address   Mount Tiyi College Wokha

- City/Town   Wokha

- State/UT   Nagaland

- Pin Code   797111

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University **Nagaland University**

- Name of the IQAC Coordinator **Dr. Medongunuo Ngone**

- Phone No.

- Alternate phone No.

- Mobile **9856309845**

- IQAC e-mail address **mtcwka@gmail.com**

- Alternate e-mail address **mtc.iqac@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://mounttiyicollege.com/wp-content/uploads/2024/10/AQAR-20-21.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://mounttiyicollege.com/academic-calendar-2021-22/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.78**	**2018**	**02/11/2018**	**01/11/2023**

6.Date of Establishment of IQAC **26/06/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC View File

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Lotha Naga Cultural Resource Centre, Mount Tiyi College set up by the IQAC on August 2021 2. One Day National Webinar on Research Methodology and Academic Writing with Prof. Vivek Kumar from Jawaharlal Nehru University, also visiting faculty, Columbia University and Humboldt University, Berlin University and Prof. Zarenthung Odyuo from Nagaland University as Resource Persons was organised by IQAC in collaboration with Research Committee on 9th Sept. 2021 3. First college festival was organised on 17th and 18th of Nov. by the IQAC 4. Organised Neighbourhod Youth Parliament on 15th Feb. 2022 5. Skill Development Workshop on Basketry and Traditional Beads Arrangement organised by the IQAC on 26th March 2022

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To set up Lotha Naga Cultural Resource Centre in the Institution	Achieved
2. To organise internation and national seminars/webinars	Two national webinars held
3. To organise skill enhancement workshop/programme for the students	Achieved
4. To reintroduced certificate/diploma course in computer application	Under process
5. To organise Neighbourhood Youth Parliament	Achieved
6. To promote green campus	Different green initiatives undertaken

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Mount Tiyi College
• Name of the Head of the institution	Dr. Kezhangulie Metha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03860359194
• Mobile No:	8794081829
• Registered e-mail	mtcwka@gmail.com
• Alternate e-mail	principalmtc@gmail.com
• Address	Mount Tiyi College Wokha
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• Name of the Affiliating University	Nagaland University
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• Phone No.	

• Alternate phone No.	
• Mobile	**9856309845**
• IQAC e-mail address	**mtcwka@gmail.com**
• Alternate e-mail address	**mtc.iqac@gmail.com**
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://mounttiyicollege.com/academic-calendar-2021-22/

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**3**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	18/01/2023

15.Multidisciplinary / interdisciplinary

Mount Tiyi College, as an affiliated institution under Nagaland University, follows the curiculum designed by Nagaland University Board of Undergraduate Studies (BUGS) of respective departments and approved by the Academic Council of the University. The institution also follows the directives and guidelines laid down by the University for programmes offered. The curriculum is multidisciplinary in nature and includes subject like environment

science in Bachelor of Arts programme. The institution also offers vocational courses in Floriculture. The institution offers an elective subject on mental health and hygiene the curriculum of which was designed by the department of Education, Mount Tiyi College.

16.Academic bank of credits (ABC):

Mount Tiyi College is a government college affiliated to Nagaland University and as such it follows the directives of the University and the Department of Higher education, Government of Nagaland and therefore, as and when the Academic bank of Credits is introduced by the University and directives are received from the University, the Insitution would abide by it.

17.Skill development:

The institution has a skill enhancement centre and workshops on vocational skills are conducted from time to time for the students to enhance their employable skills. The institution offers a certificate course on Floriculture. Apart from Floriculture, the institution will also be re-introducing diploma course in Computer Application with technical support from an external agency. The institution is also in the process of introducing tailoring course very soon and to this end, ten sewing machines are already at the disposal of the institution.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers subjects that include topics such as Post Colonial writings, the Indian social fabric, ancient and modern Indian history, Indian Constitution and such other topics. The institution also organises cultural day annually to celebrate our rich cultural heritage. Workshops on traditional skills have also been organised by the institution in the past.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

For each course offered in the institution, there is a set of course outcomes, programme outcomes and programme specific outcomes outlined by the affiliating University and it is the effort of each teacher to achieve these outcomes. Review meetings are held at regular intervals by the respective departments to assess and also discuss the issues faced in the achievement of the desired outcomes.

20.Distance education/online education:

IGNOU Study Centre was established at Mount Tiyi College in the year 2016 so as to bring distance education to the students hailing from the district. The INGOU study centre at Mount Tiyi College has been running successfully since its inception. The study centre is managed by the faculty of the college with a senior faculty member as the study centre co-ordinator and the rest of the faculty as counsellors for the students. The institution intends to explore other online education platforms such as Swayam to help students find access to education in different modes.

Extended Profile

1.Programme

1.1	08
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	281
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	91
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	

3.Academic

3.1 Number of full time teachers during the year	**25**

File Description	Documents
Data Template	

3.2 Number of Sanctioned posts during the year	**25**

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**13**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**36**
4.3 Total number of computers on campus for academic purposes	**28**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College ensures effectivedelivery ofthe curriculum provided by Nagaland University and facilitates the development of students through the following ways-

1. The Principal conducts meetings with the teaching faculty on

regular basis to monitor the implementation plans of the department and to ensure that the syllabi are covered on time.

2. Course progression and coverage are discussed during periodical department meetings.

3. The teaching faculty prepares a schedule of work for each semester, departmental activities, seminars, workshops, and exams.

4. The college provides skill-oriented programmes to students like Computer education and Floriculture so as to enable the students to gain employability skills.

5. Opinions and feedback are taken from the students regarding the curriculum and its delivery and grievances, if any, are sought to be addressed by teachers.

6. The academic calendar and weekly class routine are prepared by the college and followed accordingly.

7. The college makes effort to make learning more interactive through Mentoring programme, Counseling cell, and Grievance Redressal cell of the college.

8. Group discussions and peer teachings are integrated in the teaching learning processin order to engage the students in productive and participatory learning.

9. Teachers are encouraged to enhance their knowledge skills through training programmes and workshops.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Internal Academic calendar of the institution is prepared by the Principal and vice principal in consultation with the headsof various department.Orientation programmes are held atthe beginning of eachacademic session andstudents are apprised of the academic calendar as well.The same is displayed on the college notice

board.

The college prepares the general class routine. The HoDs make their own internal arrangement in alloting classperiods to the teachers. Each teacher prepares his/her lesson plan of the subject/paper assigned keeping in mind the topics/ number of classes to be engaged. Assignments, project works are submitted by the students as per the academic calendar. Internal tests are also conducted as per the schedule given in the academic calendar. After the completion of all internal assessment activities, moderation of internal marks are done in the presence of the head of all departments along with head of the institution. All evaluation is done according to the university norms. The marks of the internal assessment are recorded and monitored by the exam branch.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	https://mounttiyicollege.com/academic-calendar-2021-22/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

38

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution offers Environmental Science as one of the compulsory subjects. The subject helps increating awareness on issues impacting the environment. The inclusion of Environmental Studies in the course curriculum enables the students to learn how to use resources sustainably, create awareness about preserving the environment, provide opportunities to acquire knowledge, values, attitudes, commitment and skills needed to protect and improve the environment, participate in the mass movement to protect nature, encourage the students to examine and interpret the environment from a variedperspectives – physical, geographical, biological, sociological, economic, political, technological, historical, aesthetic and ethical, foster a healthy learning environment and pursue a full-time career in environment studies. One of the objectives of introducing Environmental Studies in the course curriculum is to help students realize the significance of natural resources and learn to develop solutions to pressing environmental problems. The aim is to develope a community where every individual is aware of and concerned about environmental issues and work toward creating sustainable strategies for the current situation and for prevention offuture problems.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution monitors the progress of slow learners through the mentoring cell. Along with teachers some advanced learners are encouraged to mentor weak students and help with explanation and notes. Corrected assignments and answer scripts are shared with each student and discussed to enable students recognize the problem areas and improve upon them. The faculty is encouraged to be patient and accessible to students in person, phone, mail and social apps.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
281	**25**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution practices teaching methodology that focuses on imparting education through a student centric approach. For enhancing learning experience, the faculty members adopt several methods such as lectures, interaction, discussions, project and fieldwork. Internal assessments are designed to encourage the students to work independently. Written assignments are part of

the learning process where students are guided to carry out research on assigned topics and submit the same for evaluation. This enhances their confidence and writing skills to a great extend. Paper presentation is another component of internal assessment, where the students present their paper before the class. Thisexercise helps them in overcomingstage fright and in developing their oratory prowess.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Several ICT tools such as PPTs, Videos, Audio, Smartboard etc are used apart from the usual white boards for teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

271

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students are evaluated on the basis of continuous internal assessment which includes three criteria (assignment, class test and presentation) and their performance in the end semester examination. The CIE is spread out through the whole duration of the semester session. Keeping in view that the institution caters to students with different range of cognitive ability; time is spared to enable students with low cognitive ability to improve their grades. Attendance percentage of the student is given equal importance; and apart from this, the involvement of the student in various co-curricular activities and extension services are also taken into account. Since education lays emphasis on the all round development of the student, the institution recognizes not only the academic performance of the student but also their attendance and active participation in extracurricular activities.

Assignments and test papers are evaluated and discussed with the students. The internal assessment grades are brought to the knowledge of the students beforehand to enable them to improve their grades should they lack behind. Students can approach the teachers freely with their grievances which are normally considered and addressed accordingly. The students can also approach the Principal freely with regard to any grievances they may have.

Overall, the institution makes an effort to create a student friendly environment so that no one feels left out.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Any grievances relating to internal assessment or internal end semester examination is taken care of by the concerned department in the knowledge of the Vice-Principal who is in-charge of the Examination cell. Working in tandem with the VP, the head of the department and the subject teacher tries to find a solution to the problem. Normally, all issues, except in the case of erratic students, are settled with transparency and efficiently.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution is affiliated to Nagaland University and follows the curriculum as prescribed by the university. The curriculum is framed by the Board of Under- Graduate Studies under the University for the whole course. The curriculum provides details on what the student will achieve on completion of the course; and what the student will learn on completion of each syllabus.

The teachers are aware of the detailed syllabus of their subjects and how to deliver the same to the students. Every syllabus is provided with the number of contact hours and the weightage it carries for every unit of the syllabus.

The curriculum and syllabus is displayed on the college website for information. It is communicated to the students during the orientation class to each semester and during the introductory class for each syllabus.

For any doubt expressed by the students, the authority and teachers are readily available to assist them.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://mounttiyicollege.com/cos-and-pos/
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The continuous internal evaluation process is the yardstick for measuring the progress of the students and incidentally the attainment of programme outcomes and course outcomes. Every subject teacher keeps track of the performance of their students

and adopt corrective measures to tackle with the problems faced by the students.

Tutorial and remedial classes are held to help the weaker students. Study materials with simple presentation are provided to the students for assistance.

It has been observed that providing study materials with simple explanations has helped improve the performance of some of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

67

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://mounttiyicollege.com/wp-content/uploads/2024/05/STUDENTS-SATISFACTORY-SURVEY-ANALYSIS2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	*View File*
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	*View File*

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS, NCC,Red Ribbon Club, Eco club and the college in general hasbeen actively engaged in carrying out extension services. some of the extension activities conducted during the year includes-

A cleanliness drive was carried out by the students and teaching faculty of Mount Tiyi College Wokha at Public Ground on 2nd March 2022.

Eco Club of Mount Tiyi College, in collaboration with the NCC Unit organised Cleanliness Drive on 7th April 2022 under the theme "CLEANLINESS IS A SIGN OF DEVELOPMENT' atMount Tiyi Colony.

The Eco-club of Mount Tiyi College in collaboration with the Alumni Association of Mount Tiyi College organised a tree plantation drive in and around the college campus on the theme "Reinforcing Greenery on Campus" on World Environment day, the 5th of June 2022

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/category/activities-events/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	*View File*
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institutional building has comfortable classrooms of 11 (eleven) nos, three (3) classrooms with ICTfacilities and two (2) seminar halls with ICT facilities designed for a congenial learning environment. Classrooms are equipped with Over- Head Projectors to familiarize students with technology and to develop the ability for proficient learning. The Library is within the college building and strengthened with volume of books and is automated. The college library is furnished with e-books and reference desks alongside photo copying machines for both teachers and students. The institution has a basketball court, volleyball court and an Indoor Stadium within the college premises for students' enhancement in extra- curricular activities. Hostels for both boys and girls are available within the proximity of the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution endeavours to facilitate all round development of the students by providing them with facilities that includes sports and games. The institution believes in promoting well being and healthy competition among students and teachers in the institution by getting them involved in activities beyond classroom teaching and learning. The institution has a basketball court sized 94 feet (29m) and 50 feet (15m) fully constructed in the year 2020.A standard Indoor Stadium was also constructed and completed in the year 2021 for badminton, table tennis, yoga and chess.

The college has a tribal museum as well. Cultural activities are also organised in the institution to assimilate the feeling of unity and oneness together with the feeling of admiration and respect for each other unique cultural identities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

36.70

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software-KOHA

Nature of automation-Partially

Version-18.05.01.000

Year of Automation-2018

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Over head Projectors in the classrooms have been used since 2017. The objective of this initiative is to make teaching-learning more effective and convenient for students. It is also a drive to integrate quality education among students and to make them acquainted with the uses of technology within the four walls of their classrooms. Likewise to incorporate and harness greater learning and promote students' capacity building the college has set up WI-Fi from the beginning of 2017 onwards. The use of WI-Fi is exclusively for learning, search sites in the library, and for departmental computers simultaneously. The rationale for introducing Wi-Fi is to allow students accessthe internet and discover data sources available in supplementing learning materials and support educational outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Mount Tiyi College has a set of policies and procedures for maintaining and utilizing physical, academic and support facilities- library, sports complex, computers and classrooms etc.

Physical Facilities: The College Development Committee looks after the physical facilities provided in the college and the Principal heads the committee as Convenor along with teacher in charge and student body organization. Library is furnished with volume of books and IT facilities are furnished in the classrooms with Over-Head Projectors, LCD and Smart classrooms. Additionally Auditorium and Tribal Museum is there. Hostels are provided for both boys and girls.

Academic Facilities: The college follows Nagaland University calendar in running the UGC course syllabus for UG level. Teachers are appointed according to the State highest service Commission i.e. NPSC (Nagaland Public Service Commission). The examination committee handles the question papers, answer scripts and evaluation process as directed by the university and posts examination date, answer keys and results in the college website.

Support Facilities

Laboratory: Records are being maintained ofnewly purchased equipments and materials required for the new science stream to be introduced soon.

Library: The books borrowed and returned is maintained and recorded. Computers are provided in the library for educational search purposes along with photo copying machines. The library committee look after the maintenance process relating to renewal or addition of any other requirement in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mounttiyicollege.com/procedures-and-policies-utilization-and-maintenance-academic-and-support-facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

247

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Mount Tiyi College endeavours to include the students in all forms of administrative, co-curricular and extracurricular activities so as to ensure all round holistic development of the students. With this in mind, the college conducts student council elections every year in a democratic manner as per the established norms and the students representative thus selected actively engage and work in tandem with the institution acting as a bridge between the rest of the students and the administration.

Every year the students union initiates and participates in every

college activitysuch as college sport week, freshers social programmes, farewell programmes etc. Besides this, many students are also actively involved in various other bodies or associations such as ANCSU, EU, including holding leadership positing in their respective students bodies of village/town/colony and youth organisations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association has been actively collaboratingwith the institution forvarious programmes organized by the college and has provided financial help as well as other resourcefor programmes such as career counselling, cultural programmes, also organizing activities like tree plantation drives.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision statement: Empowering minds for creative leadership

Mission:

-The institution is committed to educate students from all backgrounds so that they can explore possibilities, advance knowledge and engage them in self growth.

-Believe in a culture of integrity, diversity and inclusiveness and continuously seek to instill the value of respect and tolerance.

-Prepare young minds to have creative inquiry, hone their leadership skills. to produce positive thinking and creative minds for the generation of new knowledge

-Encourage students to participate in building a better society by being responsible citizens and act as effective human agents of change.

The Principal is the Administrative head of the institution. The Vice-Principal assists the Principal in carrying out the administrative as well as academic affair of the college. The Principal takes up the responsibility of effective governance by monitoring all activities to ensure satisfactory result of the

institution. The HoDscarry out the responsibility of assigning the papers to the teacher and ensures completion of syllabus on time. Various committees' cells composed of faculty members assist the college authority in carrying out different activities of the institution.

The students council of the college comprises of students executive members and teacher in charge. The students council assists in smooth functioning of the college by being a facilitator between the student community and the college authority.

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralized and participative management through involvement of department head and faculty in decision making and delegation of works related to various activities of the college. All the departments of the college functionunder the direct supervision of the Principal. The daily activities (academic) of the department are taken care of by the Vice Principal and HoDs. Examination related activities and all academic matters are handled by vice-principal.

The administrative units are decentralized in such a way that power is not vested with a few individuals. The office administration is headed by the senior Head Assistant and each staff is assigned with specific work. However, all major decisions or changes are taken only after discussion and with the final approval and consent of faculty body. Under the direct supervision of the Principal, administrative establishment, examination, library and all academic departments are functioning. At regular intervalsdifferent committee members conduct meetings to discuss various issues and the resolutions made are passed on to Principal for further action.

Various committees are also in place to monitor different tasks and to review the progress of the same and accordingly take

necessary, timely action for ensuring excellence in respective areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college devices a calendar each semester and executes the various plans and activities of the semester accordingly. The institution strives to complete the syllabus on time, modifies class routine in the beginning of each semester. The various departments and committees are headed by the HoDs and committee convener.

The future perspective plan for development is the introduction of new departments, geography and functional English and the need for auditorium in the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is headed administratively and academically by the principal, who is assisted by the vice- principal in the execution of his/her duties. Each academic department is headed by a head, usually the senior most teacher in the concerned department. The principal in association with the HoDs take stock of the monthly academic affair. All important matters related to academics are taken collectively under the supervision of the principal. The senior head assistant is in charge of the ministerial staff who

report the performance of his staff to the principal. The decision making process is democratic in nature. Decision regarding academic and co curricular activities is taken at faculty meetings. Being a government institution, the college comes under the control of Nagaland Higher Education Department. Service rule, procedures, recruitment and promotional policies are strictly governed by the Nagaland Higher Education Service Rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following welfare schemes and provisions are in place for teaching and non-teaching staff in the institution:

1. General Provident Fund (GPF) facility

2. General Insurance Scheme (GIS)

3. National Pension Scheme (NPS)

4. Maternity leave

5. Study leave

6. Earned leave for teaching and non teaching staff

7. Staff welfare fund for utilization in times of sickness, wedding and bereavement.

8. Students Relief Fund

9. Residential Quarterfor Principal and two (2) grade IV staff quarters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All teaching and non-teaching staff are assessed annually by means of Annual Performance Assessment Report (APAR) which is reviewed and evaluated by the reporting officer (Principal) and forwarded to the Government. Every employee's performance is assessed yearly

after completion of one academic year. Systematic evaluation of the performance of employee is done to understand the ability of a person for his/her further growth and development. There are different parameters to assess the performance of teaching and non-teaching staff. Faculty members are assessed based on the APAR submitted after self assessment. The parameters of assessment include a brief description of duties, exceptional contribution if any, factors that hinder performance and the skills that are required to be upgraded through training programmes. The APAR Performa filled by the faculty is checked and verified by the Reporting Authority for ratings and grading. It is then sent to the higher authority for final grading. Performance Appraisal System has helped the college to assess the performance of employees. The systematic procedure has helped the Management to motivate the employees for better performance. It helps the college to analyze the strength and weakness of the employees in its attempt to provide the best to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received from the state government and UGC are audited by accountant general and internal funds are audited by the internal audit team comprising of members from the accounts cell, Vice Principal, IQAC coordinator and selected faculty members. Budget is allotted to different committees like the college development committee, library, sports, students welfare committee, eco club etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main funding agency is the state Government which provides funds for the salary and wages of its employees in the college. This is being supplemented by the UGC in the area of infrastructural development and other expenses for enhancement of quality in higher education. The college also resorts to internal mobilization of funds by collecting nominal fees from the student as per the limit fixed by the state government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC assists the college authority in the proper functioning of the institution in various capacities. Moreover, to provide all around development of the students the IQAC, through the different committees, takesthe initiative to conduct academic as well as extra- curricular activities.

Two practices institutionalized as a result of IQAC initiatives are:

1. Mentoring:

The mentoring committee manages the details of the programme. The mentors are encouraged to keep cordial relationship with their mentees and to render guidance and support services throughout their studentship and beyond.

2. Students Relief Committee:

Students Relief committee of the Mount Tiyi College was formed on 14th march 2016, under the initiative of the IQAC. The main purpose of the committee is to collect funds from the teaching faculty annually and give financial assistance to the needy student in their admission, purchase of books and such other needs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The internal academic and administrative processes are monitored continuously and are audited periodically through IQAC.Each department is required to maintainnecessary documents like personal file, meeting minutes, and action taken reports. Different committees maintain all relevant documents for records. The reports of these bodies form an input to the Internal Quality Assurance processes thus resulting in improvement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	**D. Any 1 of the above**

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mount Tiyi College gives the highest priority to ensuring safety and security of the students, faculty and other employees. It also provides facilities like mentoring and counseling as it believes in supportive, safe and conductive environment for all.

SAFETY AND SECURITY

The institution operates security safety with CCTV inside the college building to monitor unusual/unsafe behaviour and to detect crime in the campus effectively. The Red Ribbon club provides with emergency ambulance service for sudden health crisis in the college. Women cell committee has been functioning actively to ensure the safety and security of the students.

COUNSELLING

The institution provides counseling services on need basis for the students under different wings. The institution provides each student with a mentor who is responsible for the assigned students to give timely counseling on personal, academic and career aspects. In addition, counseling will help to boost students' morale and improve their learning abilities. The institution

organizes PTA counseling to bring about general awareness on general equity and to respect the individuality of each child and their gender. Such counseling is provided to ensure better connection between the parent and the children.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college follows an efficient process for disposal of solid waste generated in the campus. Daily waste output is collected in waste bins placed at appropriate locations in the campus. Biodegradable and non biodegradable wastes are then segregated. Bio degradable waste is transferred to compost pit, while non-biodegradable is disposed off to proper vendors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Mount Tiyi College celebrates diversity. It organises programs and activities that provide a platform for students, teachers and

staff alike to come together as a family. The college encourages students to take part in such activities even outside the college. It helps in establishing positive interaction among individuals from different backgrounds. The sole objective of such efforts is to create an environment of inclusiveness, oneness, respect, integrity, harmony and tolerance.

The Department of Political Science, Mount Tiyi College took part in the nationwide celebration of Indian Republic Day on 26th January 2022 through the digital platform. 9 (Nine) students from B.A. 6th semester (honours) along with teacher-in-charge, Mr. Mhalevolie, Assistant Professor and Head, Department of Political Science, participated in the online programme organised by the Ministry of Defence, Government of India.

International Women's Day celebrated at MTC on 8th March 2022 in the college conference hall.

Mount Tiyi College NSS Unit Participated in the Walkathon that was organised by the District Administration under Azadi Ka Amrit Mahotsav (North East Festival 2022) in coordination with the Office of the District Youth Resources Wokha, Nagaland on 2nd May 2022

NSS Unit of Mount Tiyi College participated in the 8th International Day of Yoga under Azadi Ka Amrit Mahotsav on the theme "Yoga for Humanity" organised by the Dept. Of Youth Resources and Sports Wokha, Nagaland in collaboration with Nehru Yuva Kendra Sangathan, NCC, NSS and Bharat Scouts & Guides on 21st June 2022

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our constitution provides for human dignity, equality, social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. The constitution also provides fundamental rights to the citizens of

India and at the same time there is fundamental duty for the citizens to remind them that fundamental rights and fundamental duties go together or go hand in hand. The college endeavours to sensitise the students of their rights as well as their duties so as to help them grow into respnsible citizens.

The College also celebrates Republic Day and Independence Day every year to highlight the importance of the freedom struggle, sacrifice made by the freedom fighters and the importance of India becoming a republic.

The students and the employees are inspired by observing and participating in various programmes like the Republic Day, Independence Day, Constitution Day, Freedom run etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Department of Political Science, Mount Tiyi College took part in the nationwide celebration of Indian Republic Day on 26th January 2022 through the digital platform. 9 (Nine) students from B.A. 6th semester (honours) along with teacher-in-charge, Mr. Mhalevolie, Assistant Professor and Head, Department of Political Science, participated in the online programme organised by the Ministry of Defence, Government of India, to show solidarity to the grand 73rd Republic Day Celebration.

World Health Day celebrated at MTC on 7th March 2022 on the theme "Our Planet, Our Health"

International Women's Day celebrated at MTC on 8th March 2022 in the college conference hall.

The Mount Tiyi College NSS Unit Participated in the Walkathon that was organised by the District Administration under Azadi Ka Amrit Mahotsav (North East Festival 2022) in coordination with the Office of the District Youth Resources Wokha, Nagaland on 2nd May 2022.

Eco-club of Mount Tiyi College in collaboration with the Alumni Association of Mount Tiyi College organised a tree plantation drive in and around the college campus on the theme "Reinforcing Greenery on Campus" on World Environment day, the 5th of June 2022.

NSS Unit of Mount Tiyi College participated in the 8th International Day of Yoga under Azadi Ka Amrit Mahotsav on the theme "Yoga for Humanity" organised by the Dept. Of Youth Resources and Sports Wokha, Nagaland in collaboration with Nehru

Yuva Kendra Sangathan, NCC, NSS and Bharat Scouts & Guides on 21st June 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 .MENTORING

To develop better understanding of the students' background, area of interests and their potential.

Majority of students come from far flung villages of their district, many of whom board in rented houses without proper supervision exposing them to unwanted elements. This was reflected in the low attendance and ultimately in their end semester result.

Mentoring sessions are done during free periods, on Saturdays and even outside class hours, if necessary. The principal himself mentor students especially erring students. The bio-data of all the members are made available to the mentors.

A positive change in the behaviour, attitude of students and improvement in mentees discipline, interaction and communication skills and in students attendance has been observed.

Time constraint and counseling aptitude on the part of the mentors are also some of the problems encountered.

2. DISCPLINE ENFORCEMENT

-To uplift and to develop them as a balanced citizen in the society.

Discipline is enforced in the classroom, library, and canteen and within/ outside the campus. Students failing to abide by the rules are dealt with accordingly.

Attendance is tracked regularly to check truancy occurrences of which are brought to the notice of the authority, the mentor and the parents concerned.

There is a marked improvement in class attendance, academic performance and behavioural attitude of the students.

The shortage of CCTVS in the classroom and at the locations makes it difficult for the mentors to track the activities of the students throughout the day.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College is committed to providing quality education to its students and to prepare them to face the challenges of a rapidly changing world. In today's world, lack of proper education and training restricts people from accessing opportunities for employment. Thus, skill development has become imperative for a person to adapt, survive and succeed. It enhances employability of a person. Recognizing this emerging trend, the college lays emphasis on promotion of skill development programs and activities.

An initiative taken up by the college is the introduction of Certificate Course in Floriculture under RUSA in 2019. It is a skill enhancement/development project. The course is given as part of vocational course for 6th Semester students. On successful completion of the course, certificates are given to the students. Altogether thirty eight(38) students successfully completed the course in 2022

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

To conduct national/international seminar/ conference

To undertake field trips for students

Full automation of Library

To conduct skill development workshops

To introduce vocational courses such as tailoring, carpentry

To introduce vocational courses in sports such as archery

To introduce Geography subject in the college