



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

Mount Tiyi College

- Name of the Head of the institution **Dr. Bweyhunle Khing**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **7630944565**
- Mobile No: **7630944565**
- Registered e-mail **mtcwka@gmail.com**
- Alternate e-mail
- Address **Mount Tiyi College**
- City/Town **Wokha**
- State/UT **Nagaland**
- Pin Code **797111**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated college**
- Type of Institution **Co-education**

- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Nagaland University**
- Name of the IQAC Coordinator **Dr. Medongunuo Ngone**
- Phone No. **9856309845**
- Alternate phone No.
- Mobile **9856309845**
- IQAC e-mail address **iqacmtcwka@gmail.com**
- Alternate e-mail address

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://mounttiyicollege.com/aqar-2022-2023/>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://mounttiyicollege.com/academic-calander-2023-2024/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.78	2018	02/11/2018	01/11/2023

6. Date of Establishment of IQAC **26/06/2012**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	ICSSR Sponsored One Day National Seminar	ICSSR	2023	60000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount **60000**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. successfully initiated and facilitated collaboration between the institution and National Institute of Electronics & Information Technology, Kohima. MoU signed with NEILIT on 13th Sept. 2023 2. Workshop on Research and Publication for Higher Education Faculty organised by IQAC in collaboration with Research committee on 30th August 2023 3. Organised the 3rd Kite Flying Festival of Mount Tiyi College at Vankhosung, Wokha on 16th Nov. 2023 4. ICSSR sponsored National Seminar on "NEP 2020- transforming India" organised by IQAC and Research committee on 24th Nov. 2023 5. Academic and Administrative Audit of the institution successfully conducted on 18th May 2024

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organise faculty and academic enrichment activities	Achieved
To establish linkages with external industries and agencies	MoU signed with NIELIT
To continue with community services	Achieved
To approach appropriate authority/agency for conduct of green audit	Forest Dept., Wokha approached and audit in progress
To channel resources for different committees	Partially achieved
To pursue and facilitate the introduction of vocational courses	Computer course reintroduced, Tailoring, Hospitality, and Archery courses also introduced
To prepare for Academic and Administrative Audit	AAA successfully conducted on 18th May 2024
To conduct skill development programmes for the students	Achieved

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
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No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	06/02/2025

15. Multidisciplinary / interdisciplinary

The institution follows curriculum designed by Nagaland University Board of Undergraduate Studies for respective

departments and approved by the Academic Council of the University. The institution also follows the directives and guidelines laid down by the University for programmes offered. The curriculum is multidisciplinary in nature. The institution also offers the following vocational courses: Certificate Course in Floriculture Certificate Course in Computer Concepts Tailoring Hospitality Archery training The institution also offers an elective subject on mental health and hygiene, the curriculum of which has been designed by the department of Education, Mount Tiyi College.

16.Academic bank of credits (ABC):

Mount Tiyi College is a government college and affiliated to Nagaland University and as such it follows the directives of the University and the Department of Higher education, Government of Nagaland. Therefore, following the directives received from the University regarding the Academic bank of credits, the insitution has started the procedure of getting the students registered to generate their ABC/APAAR ID.

17.Skill development:

The institution has a skill enhancement centre. Vocational skill enhancement programmes and workshops are organised for the students to equip them with employable skills. A certificate course on Floriculture is offered in the institution. Apart from floriculture, the institution has also introduced Tailoring and Hospitality courses in collaboration with Skill India. Archery was also launched on 15th Sept. 2023. Certificate course in computer concept has been reintroduced at Mount Tiyi College in collaboration with National Institute of Electronics and Information Technology (NIELIT), Meriema, Nagaland. The Lotha Naga Cultural Resource Centre of Mount Tiyi College established in the year 2021 also endeavours to transfer traditional skills and knowledge to the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Mount Tiyi College is dedicated to keeping traditional knowledge alive and to this end, the Lotha Naga Cultural Resource Centre continues to act as a catalyst in promoting and propogating indigenous culture and language in the institution. The centre is open for students, scholars and all curious minds to explore, rediscover and comprehend the vibrant cultural heritage of the Lotha Nagas. Mount Tiyi College Museum provides a contemplative environment, inviting students and visitors to reflect, learn and

appreciate the rich cultural heritage on display. By fostering a deeper understanding and empathy, the museum enriches cultural learnings and promotes a meaningful connection with our traditional culture. The institution also offers subjects that include topics such as Post Colonial writings, the Indian social fabric, ancient and modern Indian history, Indian Constitution and similar topics. The institution organises cultural day annually to celebrate and promote its rich cultural heritage. Workshops on traditional skills are also organised by the institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

For each course offered in the institution, there is a set of course outcomes, programme outcomes and programme specific outcomes which is displayed in the college website. Review meetings are held at regular interval by the respective departments to assess and to discuss issues faced in the achievement of desired outcomes.

20.Distance education/online education:

IGNOU Study Centre was established at Mount Tiyi College in the year 2016 so as to bring distance education to the students hailing from the district. The IGNOU study centre at Mount Tiyi College has been running successfully since its establishment providing the much needed platform to pursue distance education to those in the district who are unable to pursue higher education in the regular mode. The study centre is managed by the faculty of the college with a senior faculty member as the study centre co-ordinator and the rest of the faculty as counsellors for the students.

Extended Profile

1.Programme

1.1 08

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 300

Number of students during the year

File Description	Documents
Data Template	View File

2.2 75

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 77

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 32

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 28

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	08
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	300
Number of students during the year	

File Description	Documents
Data Template	View File

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	77
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	32
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	28
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	55.59
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	48
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through the following measures-

1. At the commencement of a new session, orientation programmes are held department wise on the course, mode of internal assessment, code of conduct, etc.

2. Lesson plans are prepared by all the teachers at the beginning of each academic session. The teaching faculty is also to prepare a schedule of work for each semester, departmental activities, seminars, workshops, and exams.

3. The Principal conduct meetings with the teaching faculty on a regular basis to monitor the implementation of curriculum.

4. Course progression and coverage are discussed during periodical department meetings.

5. To check the progress of students, internal assessment is conducted in the following categories:

- Written class test
- Home assignment
- Paper presentation/quiz

6. The institution provides skill-oriented courses like Computer education and Floriculture so as to enable the students to acquire vocational knowledge. Archery, tailoring and hospitality courses have also been introduced.

7. Opinions and feedback are taken from the students regarding the curriculum and its delivery, and grievances, if any, are sought to be addressed by teachers and the college authority. Mentoring and Counseling cell, and Grievance Redressal cell are in place to provide students with support when required.

8. The academic calendar and weekly class routine are prepared by the institution and followed accordingly.

9. Teachers are encouraged to enhance their knowledge and skills through training programmes and workshops.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mounttiyicollege.com/category/important-academic-updates/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Academic calendar of the institution corresponding to the University's academic calendar is prepared by the Principal and vice principal in consultation with heads of all the departments in the institution and the same is conveyed to faculty, staff and students.
- At the commencement of each academic session, the students are apprised of academic calendar during orientation programme and the same is displayed on the notice board and also the institution's website.
- The institution prepares the general class routine which is distributed to every teacher and to all heads of

departments.

- Each teacher prepares his/her lesson plan of the subject/paper assigned keeping in mind the topics/ number of classes to be engaged. Assignments, project works are submitted by the students as per the time table provided.
- Internal tests are also conducted as per the schedule given in the academic calendar. At the end of the semester, after the completion of all internal assessment activities, moderation of internal marks is done in the presence of the heads of departments along with head of the institution. All evaluation is done according to the university guidelines. The marks of the internal assessment are recorded and monitored by the exam branch.
- Regular monitoring and review of course coverage and test/exams/assignments are done at faculty meetings held at regular interval.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://mounttiyicollege.com/academic-calendar-2023-2024/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
6	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
2	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
57	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
57	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental Science is one of the compulsory subjects offered in the institution. The paper helps in raising awareness on issues impacting the environment. The inclusion of Environmental Studies in the curriculum will help students to-

- learn how to use resources sustainably
- create awareness
- provide opportunities to acquire knowledge, values, attitudes, commitment and skills needed to protect and improve the environment
- participate in the mass movement to protect nature
- encourage them to examine and interpret the environment from a variety of perspectives - physical, geographical, biological, sociological, economic, political, technological, historical, aesthetic and ethical
- foster a healthy learning environment.

One of the objectives of introducing Environmental Studies in the curriculum is to develop a community where every individual is aware of and concerned about environmental issues and is willing to work towards creating sustainable strategies for the well being of our ecosystem.

Besides Environmental Studies, Work Ethics, Value Education, Gender and Education are some of the courses available under different programmes to the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

134

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mounttiyicollege.com/feedbacks/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

5

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution keeps track of students' progress through the mentoring committee. Different co-curricular activities are also conducted to benefit both fast and slow learners and to cater to their diverse needs such as literary competitions, expository and experiential tours, meaningful interactions with prominent figures of the district, hands on training programmes on vocational skills and others.

Specifically catering to the needs of slow learners, remedial classes, tutorials, tests are conducted to help them improve. Additional study materials are also provided to them. Advanced learners are encouraged to mentor slow learners and help with explanation and notes.

Corrected assignments and answer scripts are shared with each student and discussed. The faculty is also encouraged to be patient and available to students.

File Description	Documents
Link for additional Information	https://mounttiyicollege.com/category/activities-events/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
300	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is committed to educating students from all backgrounds, to help them explore possibilities, to advance knowledge and to engage them in self and societal growth. To enhance their learning experience, the teaching faculty adopts several methods from interactions, discussions, project to field works besides classroom lectures. Internal assessments are designed to encourage the students to work independently.

In order to provide experiential learning to students, field visits to significant sites, visit and interaction with village bodies under Wokha district, exposure trip to different parts of the state and outside the state and such other activities have been carried out. Project works, both group and individual, are encouraged to allow more participative learning in students. Paper presentation is one of the components of internal assessment in the college and such activity allows the development of research aptitude in students.

The institution's annual magazine continues to be a platform for students to actively contribute their creative works.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://mounttiyicollege.com/category/activities-events/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has become an integral part for knowledge dissemination in the college. ICT tools such as PPTs, Videos, Audio, Smartboard etc are used apart from the usual white boards to enhance learning experience. Besides aiding in learning, this also helps in keeping both the students and teachers updated. To oversee the use and maintenance of these resources the ICT Committee is

in place. Blended learning platforms such as Google Classroom as well as social media platforms like Whatsapp, Telegram are being used for dissemination of learning material and to relay information.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://mounttiyicollege.com/about/facilities/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

323

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment as part of continuous evaluation is carried out by each department for every semester. The students are evaluated based on the following components-

1. Assignment
2. Class test
3. Presentation/Quiz

To ensure flexibility, teachers are allowed the prerogative to conduct any number of tests according to needs of the students. Keeping in mind that the institution has students with different range of cognitive ability, time is spared to enable students

with low cognitive ability to improve their grades. Re-tests are conducted if deemed necessary. Assignments and test papers are evaluated and discussed with students. The internal assessment grades are brought to the knowledge of the students beforehand to enable them to improve their grades should any student fall behind. Since education is about the all-round development of students, the institution recognizes not only the academic performance of students but also their attendance and active participation in extracurricular activities. Marks are submitted to the institution to be entered into the college database for record, printing and display on the students' notice board. The respective departments also maintain a record of the same.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has an efficient mechanism to deal with examination related grievances which is transparent and time bound. The exam committee oversees the internal as well as the external exams under the supervision of the Vice Principal. Grievances relating to internal assessment or end semester examination are taken care of by the concerned department in the knowledge of the Vice-Principal who is in-charge of the Examination cell. Grievances related to external end term exams are received by the exam committee and communicated to the University by the committee.

Normally, all issues, except in the case of erratic students, are settled by the concerned teacher and the department head. However, depending on the nature and intensity of the issue, the Vice principal's or the principal's intervention is sought when required.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course objectives and learning outcomes of the programmes offered in the college are clearly stated by the college based on the objectives given by the affiliating university. The Course Outcomes, Programme Outcomes, and Program Specific Outcomes are incorporated in the curriculum. The Cos, POs, and PSOs are also displayed in the college website.

The course objectives and learning outcomes are communicated to the students through orientation program held at the beginning of each academic session by the respective departments.

Each department in the college is also required to maintain lesson plans and submit the same to the Vice Principal/Principal. Department action plans for the session are also maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mounttiyicollege.com/cos-and-pos/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The continuous internal evaluation process serves as a key metric for assessing student progress and the achievement of programme and course outcomes. Each subject teacher monitors student performance and implements corrective measures to address any challenges students may face. Tutorial and remedial classes are conducted to support slow learners, and study materials with clear and simple explanations are provided to assist them. It has been observed that these simplified study materials have contributed to improving the performance of some students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

57

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mounttiyicollege.com/wp-content/uploads/2025/02/Student-Satisfaction-Survey-2023-2024.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

60000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
2	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
2	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The institution has a strong commitment to community service, with various committees and departments actively engaged in outreach initiatives. Participating in community extension services has been found to have a profoundly positive impact on students, fostering a sense of empathy and social responsibility while also providing valuable opportunities for skill-building, work experience, and networking.</p> <p>Notably, the Department of Education at Mount Tiyi College adopted Government Primary School Etsuchuka, Wokha in 2018 as part of its community outreach programme. Since then, the</p>	

department has provided ongoing extension services to the adopted school by paying visits to the school at regular intervals along with the department students and getting students of the department involved in mobilising help for the school.

Embodying its motto 'Not Me But You,' the NSS volunteers from Mount Tiyi College prioritises societal welfare through dedicated outreach services in and around Wokha town. Key initiatives include social work, donation of essential goods, and cleanliness awareness programmes, with a special focus on its adopted village, Koio.

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/category/activities-events/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

13

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

48

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching-learning:

Classrooms and Halls: The institutional building has 12(twelve) classrooms, out of which 4 have IT facilities. A conference hall with ICT facilities and seating capacity of 150-200 is available for use. The IT enabled rooms and hall are either equipped with LCD projectors or Smart boards.

Library: College Library is equipped with a sizeable number of books and e-books, 10 subscribed magazines and journals, 10 computers, wi-fi, power backup, photocopier machine, overhead book scanner, and others. In addition to this, the departments also maintain their department libraries in the respective faculty rooms for ease of access to reading materials.

Offices: Administrative office rooms are equipped with computers, wi-fi and power backup. Additionally, there are 5 departmental rooms with IT facilities, and Office rooms for IQAC, various committees, Students' Union, NSS and NCC.

Hostels and Residential quarters: Hostels for both boys and girls are available within the proximity of the college; Residential quarter is available for Principal and few non-

teaching staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mounttiyicollege.com/about/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution endeavours to facilitate all round development of the students by providing them with various facilities-

Cultural: The institution has a Tribal Museum that was set up to encourage and appreciate the rich Naga cultural heritage. The institution also established the Lotha Naga Cultural Resource Centre in the year 2021 to promote cultural education and the mother tongue, and also to share knowledge with the local community. Cultural activities are also organised in the institution to inculcate the feelings of unity and oneness, and to imbibe a sense of appreciation for our traditional culture.

Sports: The institution believes in promoting well being and healthy competition among students and teachers in the institution by getting them involved in activities beyond classroom teaching and learning. The institution has a basketball court sized 94 feet (29m) and 50 feet (15m). A standard Indoor Stadium was also constructed and completed in the year 2021 for badminton, table tennis, yoga and other indoor games. Additionally the institution has a playground for outdoor games adjacent to the boys' hostel and a volleyball court in the college premises. Sporting kits and recreational facilities such as table tennis, carom, chess and other board games are available for the students. Annual Sports meet is organized in the institution by the Students' Union under the guidance of the Sports Committee. The institution also participates in various sporting events both within the district and outside.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mounttiyicollege.com/about/facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mounttiyicollege.com/about/facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.91

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Mount Tiyi College uses ILMS software- KOHA. The library is fully automated. Re-automation was carried out in the year 2023. The KOHA software used by the college consists of the following modules:

- MARC import/exports
- Z39.50 search
- Multilingual Web OPAC
- Comprehensive advance search
- Printing of barcode and spine labels and reports
- Virtual bookshelf
- Copy cataloguing
- Branch libraries management and items transfer

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)**1.98**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****60**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution endeavours to provide the best facilities to students and faculty within its limited means. Over the years, efforts have been made to enhance the IT facilities of the institution. Currently, the institution has four IT enabled classrooms with overhead projector in three classrooms and a smart board in one. Additionally, three portable projectors are also available for use by faculty and staff. Besides the projectors, a smart TV each has been installed in the Conference hall and the library. The Wi-Fi connection has been increased from one to two to increase the usage capacity. The administrative as well as the academic block is now fully Wi-Fi enabled with 24 hours solar power supply.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mounttiyicollege.com/about/facilities/

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.22

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Mount Tiyi College has a set of policies and procedures for maintaining and utilizing physical, academic and support facilities- library, sports complex, computers and classrooms etc.

Physical Facilities: The College Development Committee headed by the Principal looks after the physical facilities provided in the college.

Hostels are available for both girls and boys the management of which is taken care of by the wardens appointed from amongst the teaching faculty and guided by the hostel committee.

Academic Facilities: The institution as an affiliated college follows Nagaland University calendar in running under graduate courses. Teachers are appointed through the State highest service Commission i.e. NPSC (Nagaland Public Service Commission). The examination committee handles the question papers, answer scripts and evaluation process as directed by the university and posts examination date, answer keys and results in the college notice board as well as the collegewebsite.

Support Facilities:

Library: Record of books borrowed and returned is maintained. Computers are provided in the library for educational search purposes along with photo copying machines. The library committee looks after the maintenance process relating to renewal or addition of any other requirement in the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mounttiyicollege.com/wp-content/uploads/2018/12/Procedures-Policies-for-utilization-and-maintenance-of-academic-support-facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

238

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
---	--------------------------

File Description	Documents
Link to institutional website	https://mounttiyicollege.com/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

285

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

285

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	B. Any 3 of the above
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grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Mount Tiyi College endeavours to include the students in all forms of administrative, co-curricular and extracurricular activities so as to ensure all round holistic development of the students. With this in mind, the institution conducts students' union elections every year in a democratic manner as per the established norms and the student representatives thus elected actively engage and work in tandem with the institution acting as a bridge between the rest of the students and the administration. A separate election commission is set up every year for the election of the students' union. As a coeducational institution, equal opportunity is provided to students from both the genders for election to any post. The tenure of Mount Tiyi College Students' Union is oneyear. Student representatives are also included in various committees of the institution.

Besides this, many students are also actively involved in various other bodies or associations such as ANCSU, EU, including holding leadership position in their respective students' bodies at village/town/colony and youth levels.

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/new-mtcsu-officials-2023-2024/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association, Mount Tiyi College was established on the 12th of June 2015 and since then the association has been instrumental in fostering connections between the institution and its alumni members. The mission of the association remains to promote the well-being of its alma mater, supporting its growth, and welfare of its members. The association is registered under the office of Registrar of Societies, Home Department Nagaland under Societies Registration Act, 1860, dated Kohima the 11th of Aug. 2023, registration no Home/ SRC-7754. Alumni Association has been actively involved in rendering financial as well as human resource support towards the welfare of Mount Tiyi College and its students. During the period 2023-2024, activities of the association include organising career guidance seminars and workshops for the students besides providing financial as well as logistic support to the institution's preparation for golden jubilee celebration.

Future Action Plan of the Alumni Association includes:

- To launch a comprehensive alumni database
- To develop a sponsorship program for alumni events
- To establish an alumni-endowed scholarship fund
- To enhance career guidance and networking opportunities
- To strengthen ties with the college administration

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/category/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision statement: Empowering minds for creative leadership

Mission:

- The institution is committed to educate students from all backgrounds so that they can explore possibilities, advance knowledge and engage them in self growth.
- Believe in a culture of integrity, diversity and inclusiveness and continuously seek to instill the value of respect and tolerance.
- Prepare young minds to have creative inquiry, hone their leadership skills. to produce positive thinking and creative minds for the generation of new knowledge.
- Encourage students to participate in building a better society by being responsible citizens and act as effective human agents of change.

The Principal is the head of the institution. All administrative decisions are taken by the Principal in consultation with the Vice Principal and the IQAC that comprises of the heads of all the departments as department representative besides representatives from other stake holders of the institution ensuring representation from all stakeholders in decision making. The Principal takes up the responsibility of effective

governance by monitoring all activities to ensure satisfactory result of the institution. The Vice-Principal assists the Principal in carrying out the administrative as well as academic affairs of the college. The HoDs carry out the responsibility of assigning classes to the respective department teachers and ensures the timely completion of syllabus. Various committees and cells composed of faculty members assist the college authority in carrying out different co-curricular and extra co-curricular activities of the institution.

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices a decentralized and participative management system through involvement of department heads, faculty and other stakeholders in decision making and delegation of works related to various activities of the college.

Administrative responsibilities are shouldered by the Principal while the Vice Principal engages with the daily academic matters of the college including examinations.

All the department heads of the college are members of the IQAC and participate in the decision making of the institution. Other stakeholders of the institution such as the alumni, the local community and students are also made part of the decision making of the institution through the IQAC and also through committees.

The office administration is headed by the Senior Head Assistant and each staff is assigned different task. However, all major decisions or changes are taken only after discussion and with the final approval and consent of faculty body and the administrative head. Under the supervision of the Principal, administrative establishment, examination, library and all academic departments are functioning well.

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/about/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Action plans for quality enhancement of the institution are prepared by the IQAC annually. The various committees and departments are also expected to submit their respective action plans to the Principal at the beginning of an academic session for inclusion in the annual academic calendar. Upon completion of activities, concerned committees submit their report to the IQAC for record/documentation purpose, and also to review on the set objectives and the accomplished outcomes. For effective deployment of institutional strategic plans, a decentralized and participative management system through involvement of department heads is practiced.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is headed administratively and academically by the Principal who is appointed by the Government of Nagaland, dept. of Higher Education. The Principal is also the chairperson of the IQAC of the college. The Principal is assisted by the vice-principal in academic matters.

Each academic department is headed by a head, usually the senior most teacher in the concerned department. All important decisions related to academics are taken collectively under the supervision of the principal.

The senior head assistant is in charge of the ministerial staff. The decision making process is democratic in nature. Decision regarding academic and co-curricular activities is taken at faculty meetings. Being a government institution, the college comes under the control of Nagaland Higher Education Department. Service rule, procedures, recruitment and promotional policies are strictly governed by the Nagaland Higher Education Service Rules.

College Advisory Board: The College Advisory Board is constituted at regular intervals following the guidelines laid down by the Directorate of Higher Education, Government of Nagaland for the same. The board is headed by the Deputy Commissioner of the district as the chairman. The members include, members of legislative assembly from the district, representatives from non-governmental organizations and other stake holders.

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/about/
Link to Organogram of the Institution webpage	https://mounttiyicollege.com/about/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution facilitates access to different government welfare initiatives as permissible to the employees. These include:

1. General Provident Fund (GPF) facility
2. General Insurance Scheme (GIS)
3. National Pension Scheme (NPS)
4. Medical Allowance
5. House Rent Allowance
6. Reimbursement of Medical Expenses
7. Casual Leave
8. Maternity leave
9. Study leave
10. Earned leave for teaching and non teaching staff
11. Residential Quarter for Principal and 2 Grade iv staff quarters

The Mount Tiyi College Teachers' Association (MTCTA) has a welfare policy whereby funds collected from its members as membership fee annually is set aside to be used during times of sickness/death/marriage/retirement of members or their close relatives (retirement not included for non members). The same welfare policy is available for the non teaching staff as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/

workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz.,**

Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All teaching and non-teaching staff members are assessed annually by means of Annual Performance Assessment Report (APAR) which is reviewed and evaluated by the reporting officer (Principal) and forwarded to the Government. Every employee's performance is assessed yearly after completion of an academic year. There are different parameters to assess the performance of teaching and non teaching staff. Faculty members are assessed based on the APAR submitted after self assessment. The parameters of assessment include a brief description of duties, exceptional contribution if any, factors that hinder performance and the skills that are required to be upgraded through training programmes. The APAR Proforma filled by the faculty is checked and verified by the Reporting Authority for ratings and grading. It is then sent to the higher authority for final grading.

The Academic Performance Indicator(API) is another performance appraisal system in which different metrics are used to assess teachers for placement to the next higher level under the career advancement scheme (CAS). The procedure includes verification at the institution level by the head of department and IQAC coordinator/the Principal. The proforma with necessary supporting documents are then submitted to the department of higher education for screening and further verification.

At the institution level, performance of teachers are assessed

through feedbacks collected from students department wise at the end of each academic session.

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/student-satisfaction-survey/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External Audit: All funds received from UGC are audited by the college development committee and a chartered accountant and the utility certificate is submitted to the UGC office. The same is done for funds received from state government.

Internal Audit: Internal funds are audited by the internal audit team comprising of members from the accounts' cell, Vice Principal, IQAC coordinator and selected faculty members. Budget allocated to different committees like the college development committee, library, sports, students' welfare committee, eco club etc, and other expenditures of the institution come under the purview of the internal audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main funding agency is the state Government which provides funds for the salary and wages of its employees in the college. This is being supplemented by the UGC in the area of infrastructural development and other expenses for enhancement of quality in higher education. The college also resorts to internal mobilization of funds by collecting nominal fees from students during admission to new academic session as per the rates fixed by the state government.

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/prospectus-2023-24/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC assists the college authority in proper functioning of the institution through various capacities. It also works out strategic plans to ensure quality improvements in academics, infrastructure and other areas. The IQAC also chalks out the best practices of the institution and the institutional distinctiveness. It also keeps track of the implementation of activities by the different committees so that the proposed plans are completed within the stipulated time.

Some significant contributions made by IQAC during the period include:

- Strengthening ties with the Alumni Association by engaging with them regularly
- Organising faculty enrichment programmes: 1. One Day Workshop on Research and Publications for Higher Education Faculty held on 30th Aug. 2023 in the college ICT room 2. National Seminar on NEP 2020 held on 24th Nov. 2023
- Establishing linkages with external agencies: MOU signed with Lotha Academy, Wokha on 11th April 2023, and with National Institute of Electronics and Information Technology on 13th Sept. 2023
- Facilitating introducing of vocational courses: Courses introduced during the year are Tailoring and Hospitality, Archery, and Certificate Course in Computer Concepts.
- Successfully organised the 3rd Kite Flying Festival of Mount Tiyi College
- Overseeing the Academic and Administrative Audit of the institution conducted successfully by Dept. of Higher Education, Govt. of Nagaland on 18th May 2024

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/category/naac-igac-aqar/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through the IQAC. Besides the chairperson and coordinator, IQAC comprises of heads of all the departments as members along with senior faculty members and representatives from stakeholders. After internal as well as external evaluation of students, before results are declared, meeting of the heads of the departments is called to moderate and review the results. The heads also sit for meetings with their respective department faculty to review department performance and to discuss measures that can be adopted to help the academically weaker students. SWOC analysis is also carried out in the respective departments to analyse the strength and weaknesses of the department. The IQAC has developed a feedback mechanism for all the departments to collect feedback from students at the end of an academic

session while IQAC also collects feedback from other stakeholders like the alumni and teachers.

File Description	Documents
Paste link for additional information	https://mounttiyicollege.com/about/committees-cells/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mounttiyicollege.com/category/activities-events/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a co-education institution, Mount Tiyi College gives the highest priority to the safety and security of students, especially female students, faculty and other employees. The institution has a strong mechanism in place to address concerns

related to safety of all. The Anti Sexual Harassment Cell, Anti Ragging and Grievance Redressal Cell, Student Welfare Committee among others have been constituted to ensure safety and welfare of all. The institution provides facilities such as mentoring and counseling services as it believes in supportive, safe and conductive environment for all, irrespective of sex, caste or race. Counseling or mentoring sessions are held on need basis for the students. The institution provides each student with a mentor who is responsible for the assigned students to give timely counseling on personal, academic and career concerns. In addition, counseling helps to boost students' morale and improve their learning abilities.

The institution has CCTV cameras installed in the college building to monitor unusual/unsafe behaviour and to detect crime in the campus effectively. The Red Ribbon club provides with emergency ambulance service for sudden health crisis in the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mounttiyicollege.com/about/facilities/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In keeping with its objective to develop a culture in the institution that would promote sustainable environmental practices, and to provide a safe and healthy campus, the institution follows an efficient process for disposal of waste generated in the campus. Daily waste output is collected in waste bins placed at appropriate locations in the campus. Biodegradable and non biodegradable wastes are then segregated. Bio degradable waste is transferred to compost pit, while non biodegradable waste is managed with the use of incinerator. E-wastes are disposed off to proper vendors.

The institution has a green policy in place to guide its green initiatives. The Eco and beautification club of the institution works collaboratively with NSS to keep the campus eco-friendly with proper management of waste. The institution also has an efficient workforce of cleaners and sweepers to carry our the daily task of keeping the campus waste free.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader,	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Mount Tiyi College celebrates diversity. It organises programme and activities that provide a platform for students, teachers and staff alike to come together as a family. The college encourages students to take part in such activities even outside the college. It helps in establishing positive interaction among individuals from different backgrounds. The sole objective of such efforts is to create an environment of inclusiveness, oneness, respect, integrity, harmony and tolerance. The college admission policy also allows for students from any/all background, caste, creed, race and sex to come together and study under the same roof and any discrimination based on cultural, communal, or socio-economic differences are dealt with much seriousness. It is the constant effort of the institution to provide a safe environment for all irrespective of their religious or cultural affiliations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mount Tiyi College endeavours to sensitize both students and employees of the institution about their constitutional obligations as well as their rights. Our constitution provides for human dignity, equality, social justice, human rights and freedom, rule of law, equity, respect and superiority of constitution in the national life. The constitution also provides fundamental rights to the citizens of India and at the same time there is fundamental duty for the citizens to remind them that fundamental rights and fundamental duties go hand in hand. The institution joins the rest of the country in celebrating Republic Day, Independence Day every year and all other days of national significance to imbibe in the students and staff values of patriotism, secularism and responsible citizenry.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Some significant days and events commemorated by the institution include:

- World Red Cross Day under the theme "Everything we do comes from the heart" observed by the Red Cross unit of Mount Tiyi College Wokha in collaboration with the District Red Cross Society, Wokha on 8th May 2023.
- NCC cadet participated in the 77th Independence Day celebration at Wokha district as one of the parade contingents and awarded third place in the March Past competition.
- National Sport Day observed on 29th August 2023 under the theme "Sports as an enabler for an inclusive and fit society".
- National Voters Day observed on 25th Jan. 24.
- NCC cadets participated in 75th Republic Day celebration on 26th Jan. 2024.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. BALA-Building as Learning Aid. BALA concept makes use of every available resource and converts that into useful product or output

Objectives-

1. To convert our weakness into opportunities
2. To make use of the existing strengths/ skills of our students
3. Student Centric Learning
4. Vocational Skills based

2. Students' Relief Fund- Students' Relief Fund was introduced in 2015 to render assistance to students facing financial hardship in their academic pursuits. The source of the fund is purely contributions from the teaching faculty done annually.

Purpose and scope-

The primary purpose of Student Relief Fund is to provide relief to students from financial hardships and so that financial limitations do not hinder the academic progress of students. The fund is intended for Undergraduate students of Mount Tiyi College belonging to low income families. The assistance is to be provided to students to meet their admission fees, vocational course fee or other such fees that is directly related to their academics. The fund is also intended to provide emergency support for students in unexpected financial crises.

Since its introduction, a number of students have benefited from the relief fund.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Lotha Naga Cultural Resource Centre:

Established in August 2021 by the IQAC, Mount Tiyi College, the Lotha Naga Cultural Resource Centre aims to promote cultural education among the students and the community at large, as well as to share knowlegde with the local community in order to strengthen cultural identity and awareness. In addition to archiving and providing information, the centre organises cultural programmes and workshops for students and others. The centre signed MOU with Lotha Academy, Wokha on 4th Nov. 2023 to collaborate on its endeavours. Some notable programmes organised by the centre includes:

- One day workshop on "Cultural Conflicts in Modern Times" on 6th Oct. 2023 in collaboration with Alumni Association, Mount Tiyi College
- Lotha Language Festival on 4th May 2024 at Don Bosco Youth Resource Centre, Wokha in collaboration with Lotha Academy, Wokha

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **Initiate collaborations/linkages with industries and agencies**
- **Set up proper students as well as employees database**
- **Mobilize funds from Government and NGOs for research projects/endowments**
- **Take up research projects**
- **Organize international and national conference**
- **Augment sound system**
- **Install Fire Safety Measures**
- **Make the college fully solar enabled**
- **Make the college more disabled friendly**
- **Refurnish the academic block**
- **Upgrade safety facilities**